INSTRUCTION MANUAL

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Getting Started

There are two stages that you must follow to install your new fonts into Microsoft Windows: first, you must install the actual font files on to your hard drive. Then, you must install the fonts into Windows.

Instructions on how to perform each of these tasks are contained in this manual.

System Requirments: IBM PC and compatibles, 2 MG RAM, 1.5 MG hard drive, mouse, Windows 3.1 or higher.

How to Install the Fonts on Your Hard Drive

Hard disk installation is quite easy. Insert your CompuWorks program disk into a floppy disk drive and type:

C:\WINDOWS\WIN A:\INSTALL

Substitute B: for A: if your program disk is in Drive B. Enter a different Windows pathname if you did not install Windows in the C:\WINDOWS directory.

When the installation screen appears, type in the path to your SYSTEM directory or press ENTER to install the files in C:\WINDOWS\SYSTEM (default location).

Your CompuWorks' font files will be decompressed from the program disk and installed in the Windows System directory on your hard drive.

An Introduction to CompuWorks' Fonts

Before you install the fonts into Microsoft Windows, let's review some basic information about the CompuWorks' fonts and the Windows TrueType font system.

Unlike the traditional printing font, a Windows TrueType font is actually a set of instructions that allow a typeface to be drawn on the screen in many different sizes. The TrueType font did not originate in Microsoft Windows. It has been available in other electronic formats including the traditional Postscript printers and the Apple Macintosh computer. What distinguishes the TrueType font format from other formats is that it can be scaled to different sizes, without losing it's clarity.

Your CompuWorks' fonts contain original TrueType fonts and Microsoft Windows variations of some of the exciting TrueType fonts which have been developed for other electronic media. Special conversion software has been used to port these fonts into the Windows environment where they have been handcrafted and adapted for use with your Microsoft Windows programs.

Please Note: **Not all of these fonts can be scaled to every size.**

Windows Font Installation: An Overview

Windows fonts are added and removed with the Fonts utility which is found in your Windows Control Panel. We believe that it is important that you understand how to add and remove fonts in the traditional manner for two simple reasons:

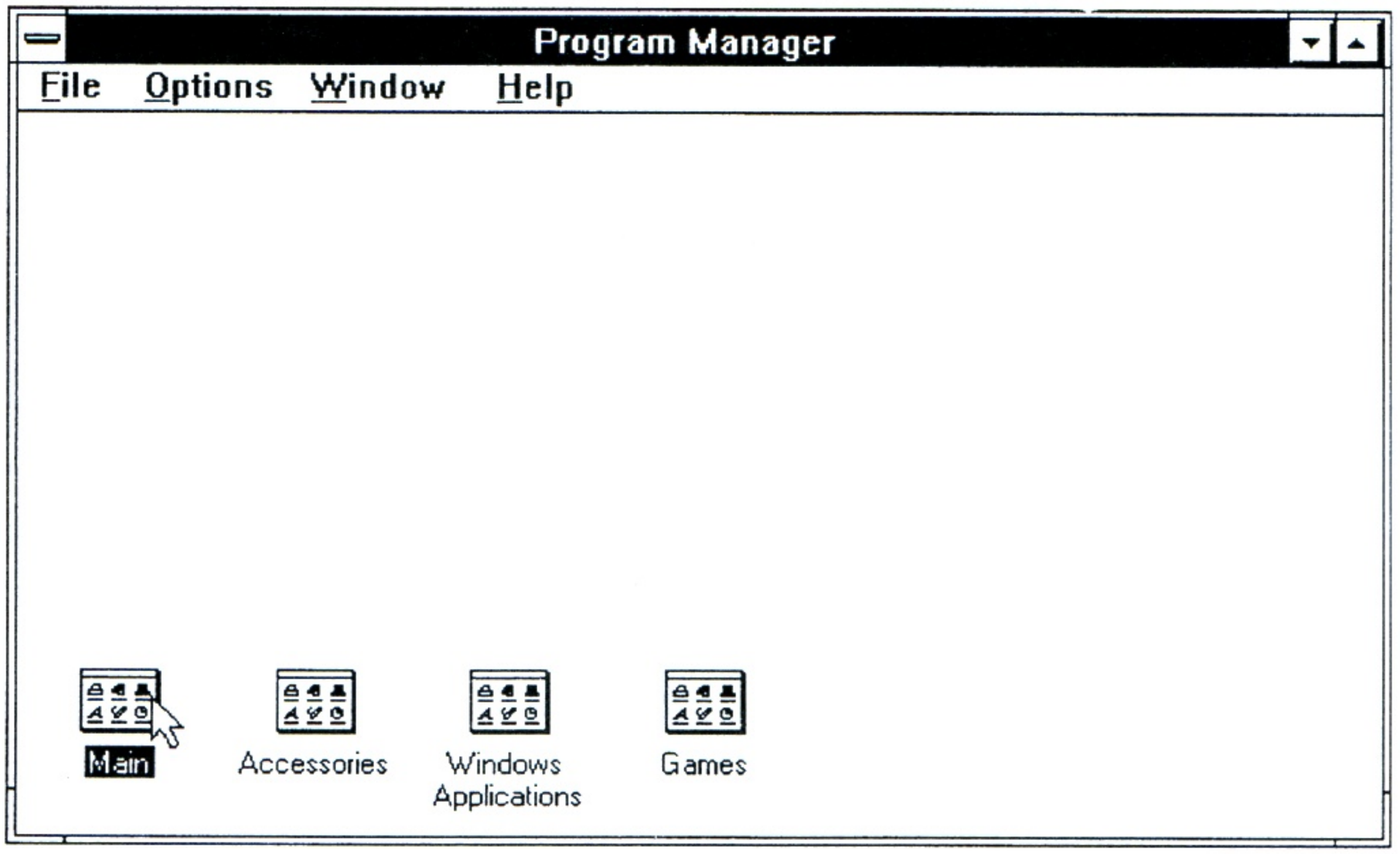
One: If you obtain additional fonts from any other source, you will know how to add and remove them at any time. You will have knowledge and flexibility to tailor your active fonts to meet your own particular needs.

Two: Some programs which contain automatic installation utilities do not instruct you how to remove the fonts. At first glance, this hardly seems to be important until you realize that every font that you install will slow down the performance of your Windows environment. Your fonts are loaded and reserved whenever you run Windows. The more fonts that you install, the slower your Windows programs will run.

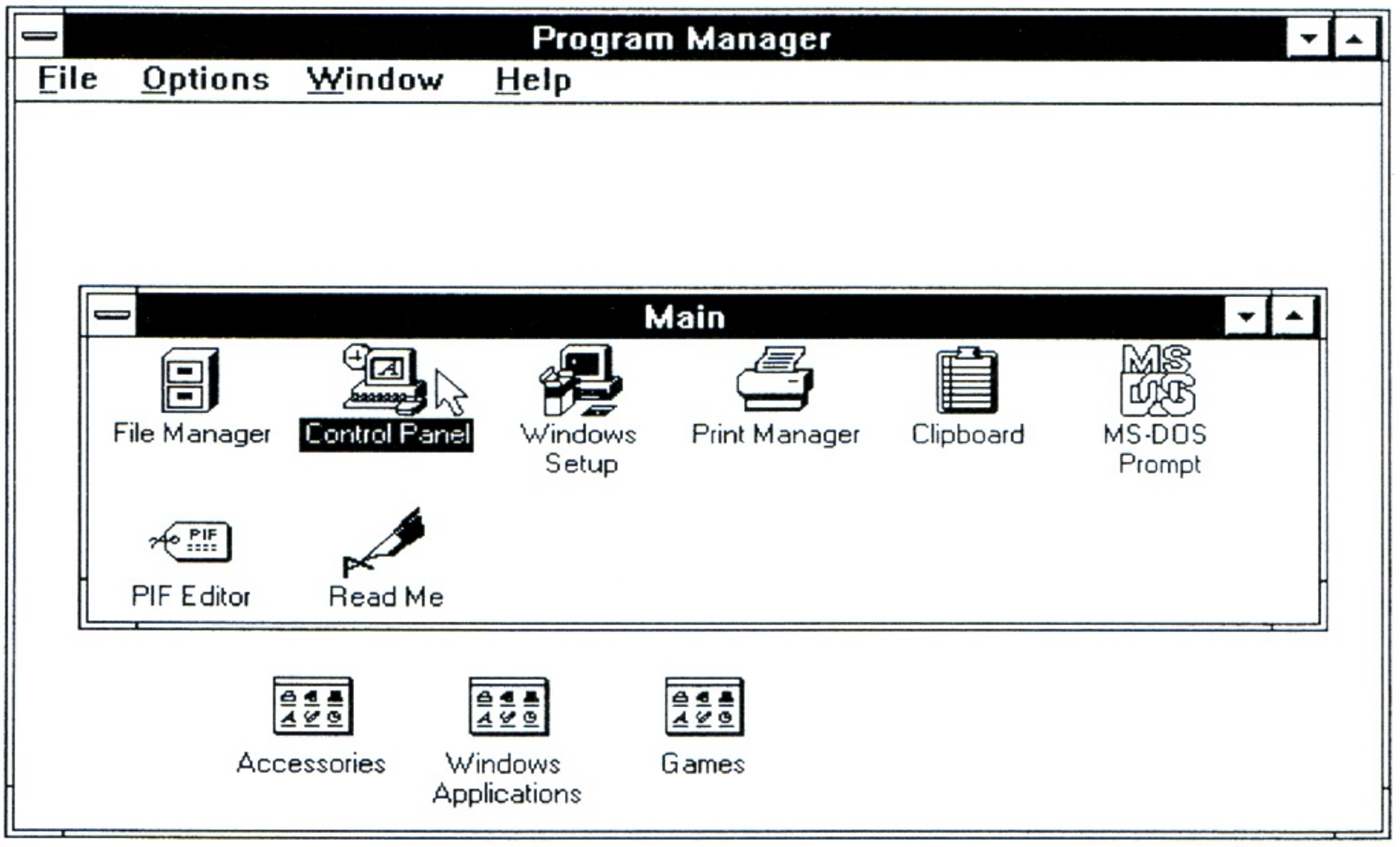
If you seldom use a font, it does not make sense for you to slow down your entire Windows environment merely to accommodate a single fonts product. Why not remove the fonts that you never use and reinstall them as they are needed?

Installing the Fonts

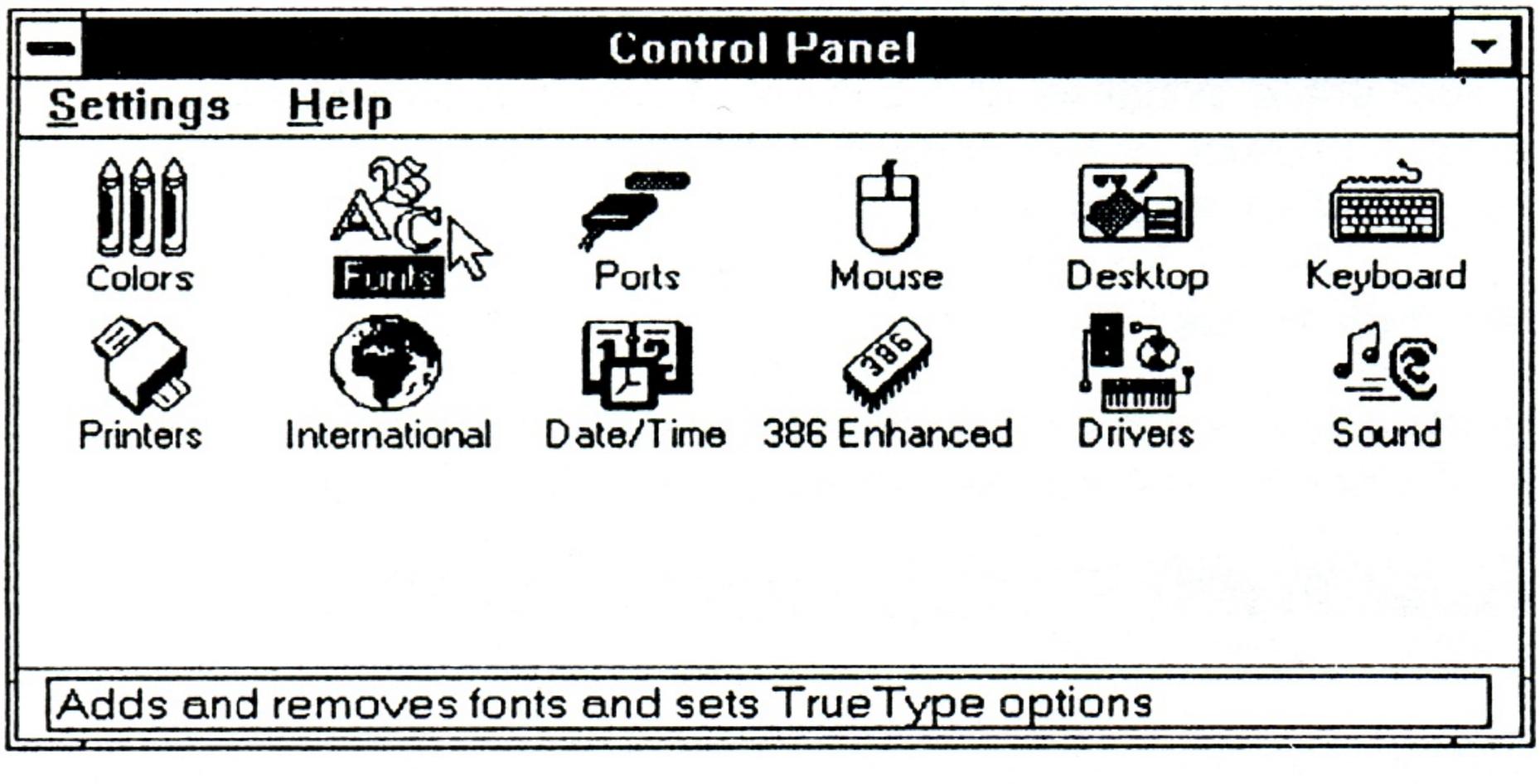
The seven steps that you must follow to install (or remove) a font in Microsoft Windows are explained in the remainder of this manual.



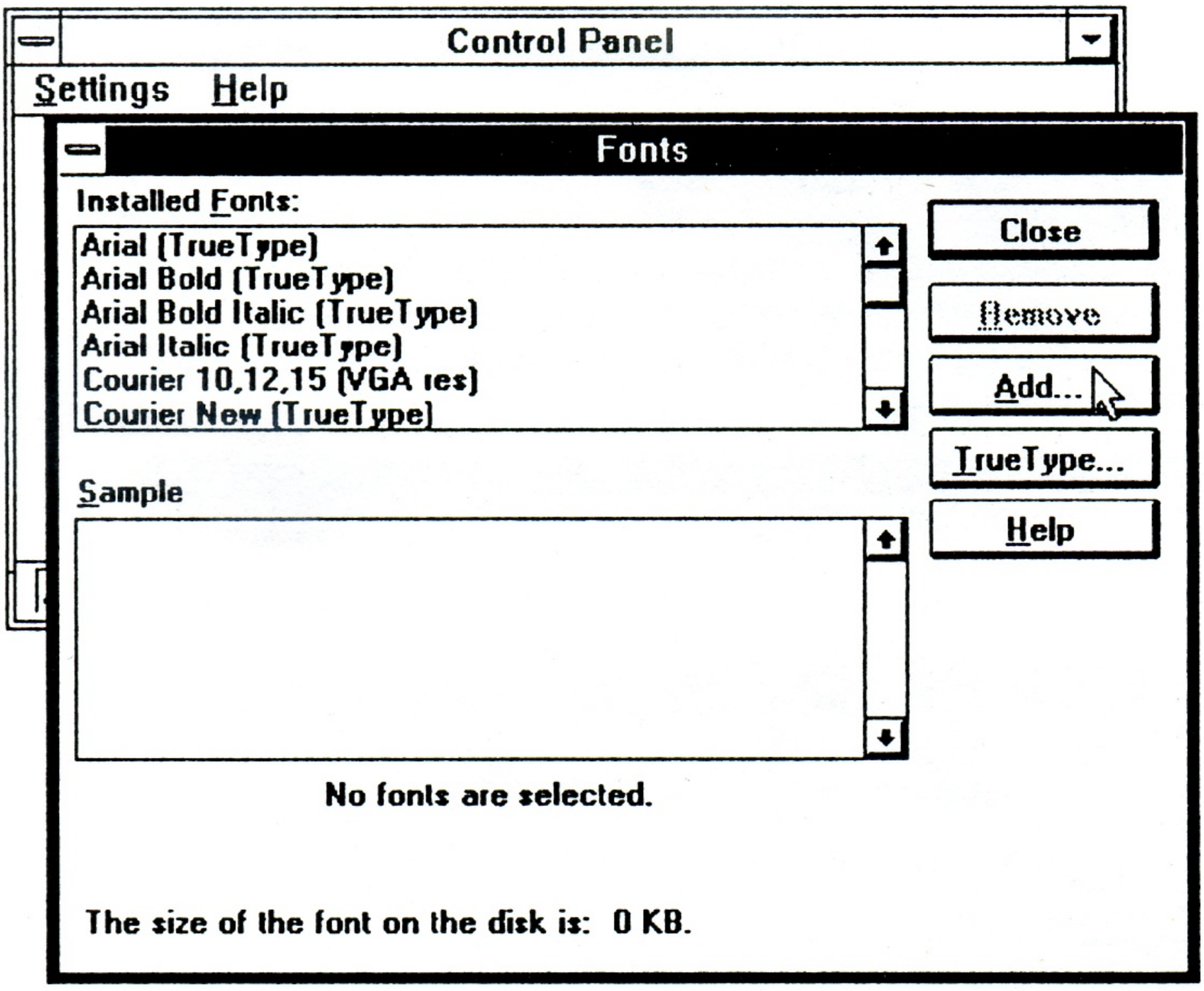
STEP #1: Run Windows. When the Program Manager appears, double-click (quickly click the mouse two times) to select the MAIN program group.



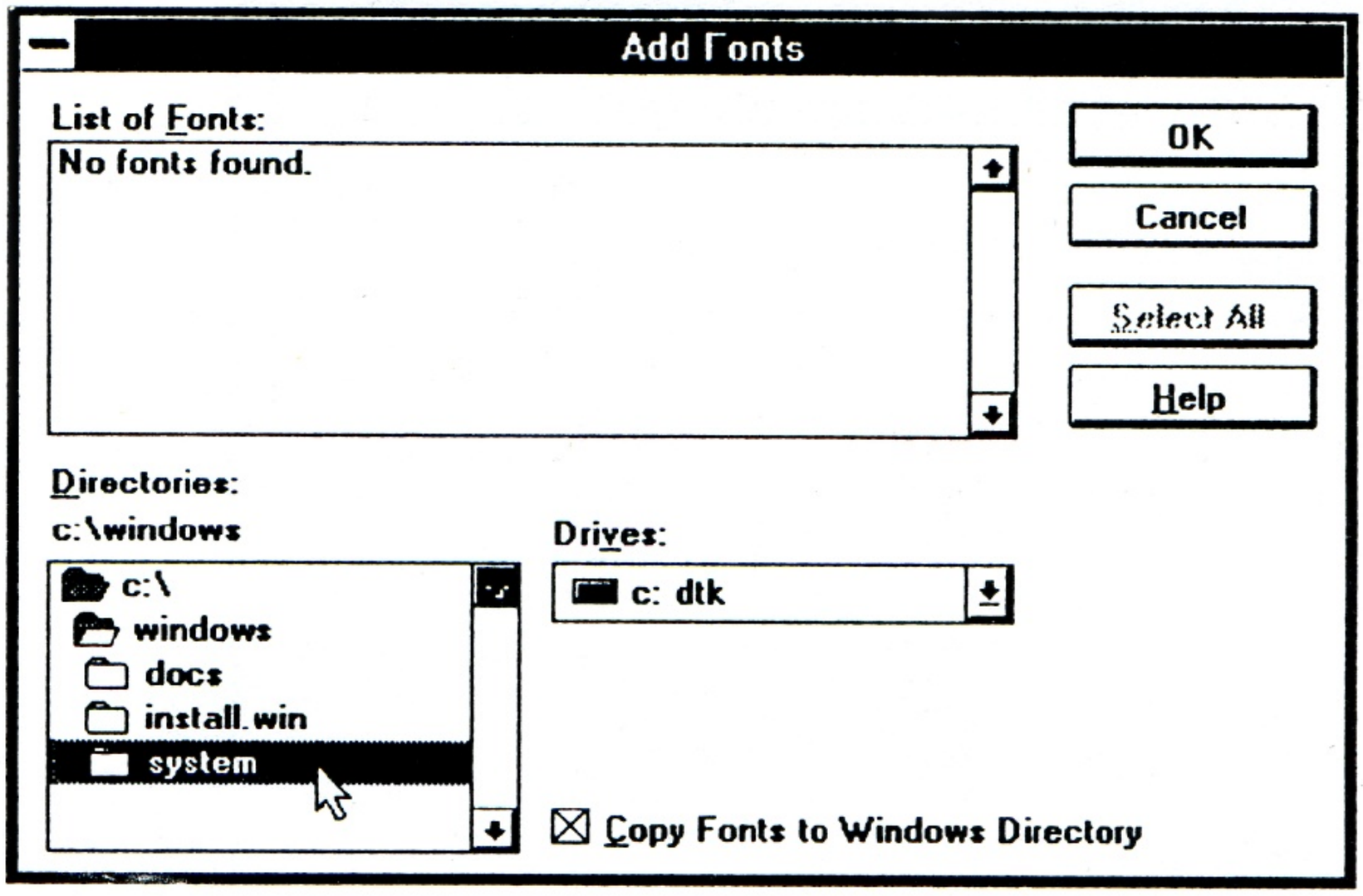
STEP #2: When the MAIN program group window appears on screen, double-click your mouse on the CONTROL PANEL icon.



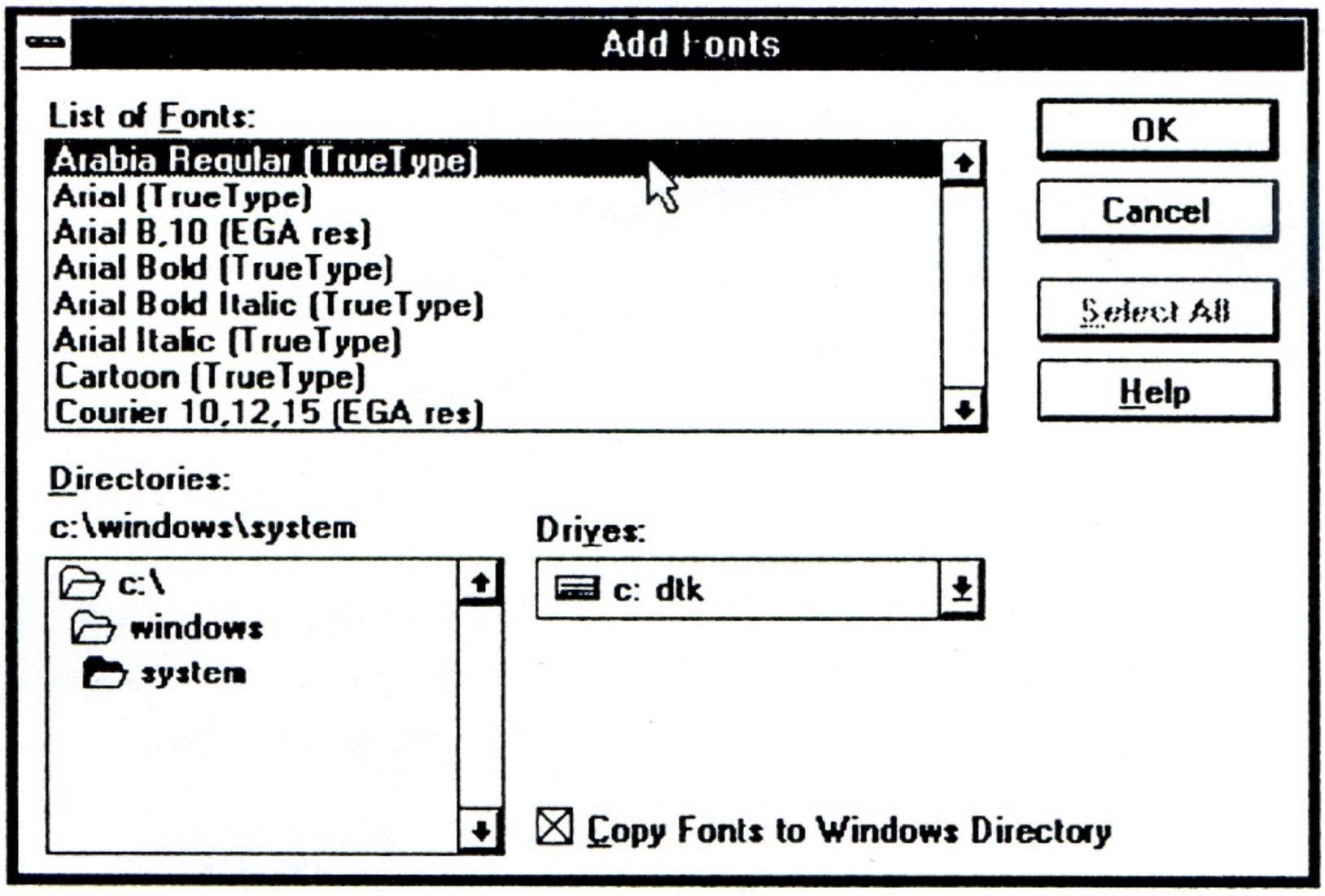
STEP #3: The CONTROL PANEL allows you to change some of the settings in your Windows environment. Double-click your mouse on FONTS icon whenever you want to add or remove fonts. Do so now!



STEP #4: When the Fonts window appears, you will find a list of fonts which are installed in Windows. Click the ADD button at this time.

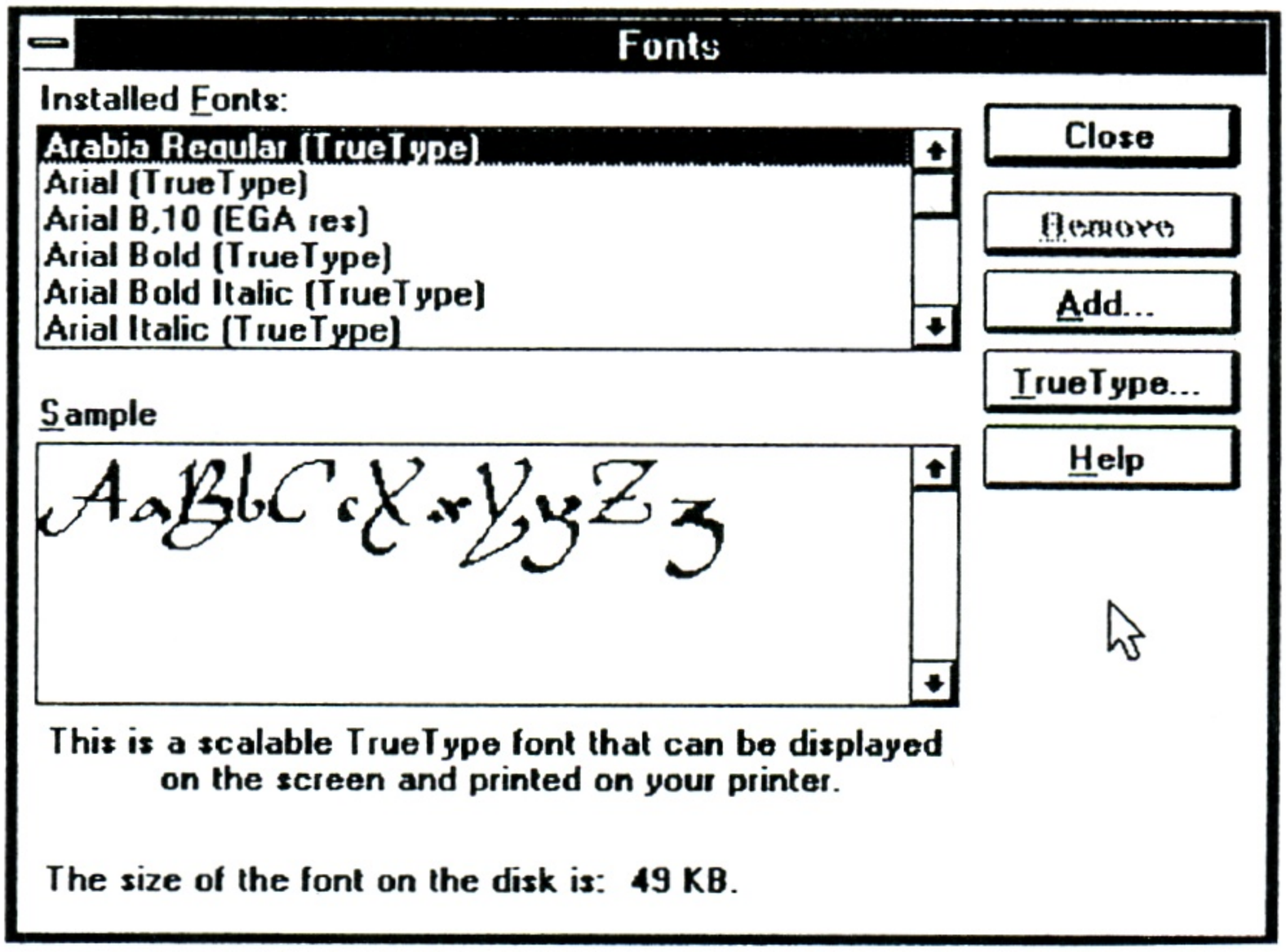


STEP #5: At this time, the ADD FONTS Window will appear. When you examine the window, you will notice that none of the fonts that you Installed on your hard drive appear in the upper list box. The reason they do not appear is because Windows fonts are stored in the SYSTEM directory. Click your mouse on SYSTEM in the lower list box.

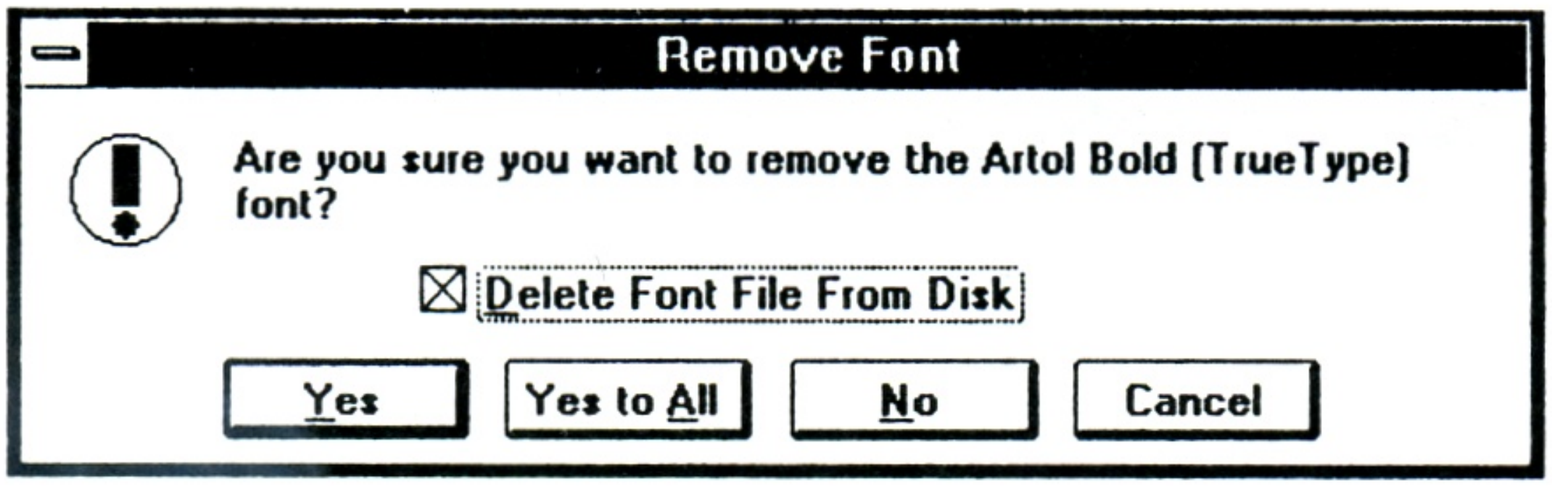


STEP #6: All of the fonts which are contained in the SYSTEM directory will appear in the upper list box. Double-click your mouse on the name of any font that you want to Install ("Arabia" is being installed above).

Refer to the list of CompuWorks Fonts which appears at the end of this manual as you install each font.



STEP #7: After you install a font, the FONTS window will reppear and you can preview the font in the Sample box at the bottom of the window. If you do not want to use the font, select the Remove button. Otherwise, add another font or return to Program Manager by closing all windows.



REMOVE A FONT: If you select the remove font button, then a new window will appear with four dialogue buttons and a check box.

Check box: Select the box if you want to delete the actual file from disk at the same time that you remove it from Windows. The file is erased from the hard drive.

Yes: Remove the font from Windows. If you did not select the check box then the file will remain on your hard drive and you can install the font again at a later time.

Yes to All: Remove the font from Windows and delete the font file from your hard drive.

No or Cancel: Do not remove the font at this time.

CompuWorks Fonts!

Angla Saxon abcdefghijklmNOPQRSTUVWXYZ

Arabia abcdefghijklmNOPQRSTUVWXYZ

Bold Marks abcdefghijklmNOPQRSTUVWXYZ1234567890

Brash abcdefghijklmNOPQRSTUVWXYZ1234567890

Big Stretch abcdefghijklmNOPQRST

Circular ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

COLONIAL ABCDEFGHIJKLMNOPQRSTUVWXYZ12345

COMIXHEAVY ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

COMIX ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

COMIXLIGHT ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

COSMOS ABCDEFGHIJKLMNOPQRSTUVWXYZ

Decorations

Drips abcdefghijklmNOPQRSTUVWXYZ1234567890

Dark Ages abcdefghijklmNOPQRSTUVWXYZ

Elegantia abcdefghijklmNOPQRSTUVWXYZ1234567890

Elven abcdefghijklmNOPQRSTUVWXYZ1234567890

Escriba abcdefghijklmNOPQRSTUVWXYZ1234567890

FANCY ABCDEFGHIJKLMNOPQRSTUVWXYZ

FancitHand abcdefghijklmNOPQRSTUVWXYZ1234567890

Fonotone abcdefghijklmNOPQRSTUVWXYZ1234567890

FreeHand abcdefghijklmNOPQRSTUVWXYZ1234567890

FunScript abcdefghijklmNOPQRSTUVWXYZ1234567890

Fun Tek abcdefghijklmNOPQRSTUVWXYZ1234567890

GAPS ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

GRANSTENCIL ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

HEBREW מלכתוהגמדשבאNOPQRSTUVWXYZ1234567

HISTYLE ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

Kinders abcdefghijklmNOPQRSTUVWXYZ123456789

Memorium abcdefghijklmNOPQRSTUVWXYZ1234567890

Magik abcdefghijklmNOPQRSTUVWXYZ1234567890

MaxCircus abcdefghijklmNOPQRSTUVWXYZ1234567890

Metro

Notetaker abcdefghijklmNOPQRSTUVWXYZ1234567890

National Typewriter abcdefghijklmNOPQRSTU12345678

NewAmericaSchool abcdefghijklmNOPQRSTUVWX1234

YeOldEnglish abcdefghijklmNOPQRSTUVWXYZ1234567890

Orient さとつすくせそまふみむめゆゃべぼがげじごびでぎぢ

Painter abcdefghijklmNOPQRSTUVWXYZ1234567890

PC Look abcdefghijklmNOPQRSTUVWXYZ1234567890

ROUGHEWABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

Scandi abcdefghijklmNOPQRSTUVWXYZ1234567890

Scrib abcdefghijklmNOPQRSTUVWXYZ1234567890

Senator abcdefghijklmNOPQRSTUVWXYZ1234567890

Sheila abcdefghijklmNOPQRSTUVWXYZ12345678

SLANTS ABCDEFGHIJKLMNOPQRSTU

SOLOCAPS ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

STRONGTYPE ABCDEFGHIJKLMNOPQRSTUVW

Serifs abcdefghijklmNOPQRSTUVWXYZ1234567890

Upright abcdefghijklmNOPQRSTUVWXYZ1234567890

VERVE ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890

Xmas Dingbats